**Madison Station Elementary**

**Registration Checklist**

**All items must be complete by 11:00 a.m. for next day class placement.**

**Proof of Residency**

|  |  |
| --- | --- |
| **Affidavit of Residence**  Parent/Guardian is the owner or lessee of the property. | |
| Provide one: | |
|  | Warranty Deed |
|  | Lease Agreement |
| Also required: | |
|  | One Current Utility Bill (with physical address detailed) |

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| **Special Affidavit of Residence**  Parent/Guardian is NOT the owner or lessee of the property.  Paperwork should be completed at Central Office on the dedicated day or during an appointment time. Visit www.madison-schools.com for additional information. |

**Student Documentation Required**

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| --- | --- |
|  | Student Social Security Card |
|  | Certified Birth Certificate |
|  | Mississippi Immunization Form 121 |
| **If transferring from another school:** | |
|  | Discipline Report for Last Term Enrolled |
|  | Withdrawal Form with Final Grades |
|  | Report Card for Last Term Enrolled |

**School Forms Required**

|  |  |
| --- | --- |
|  | Registration Form |
|  | Home Language Survey |
|  | Child Services Survey |
|  | Kinderdarten Prior Educational Experience Survey |